

# Unitarian Universalists of Benton County

## Board Meeting Minutes

Bentonville Public Library

January 14, 2016

Present: Lauren Galle, Jim Jensen, Julie Jensen, Suzanne Miltich, Kathy Rogers, Harris McKee.

Absent: Michelle Harvey, Tony Potochnik, Hannah Roberts.

### **Treasurer's Report:**

- Jim reported sending out bank statement.
- Cash flow comparisons reported, noting that check to Erin Rogers did not show as cashed; report given to Harris.
- Policy for paying RE staff—Discussed and decision made to pay staff when UUBC doesn't meet on Sunday as scheduled, e.g. cancelled due to weather.
- Year-end receipt for individual contributions—
  - Jim and Harris will meet to work on these statements.
  - Carol Bobek has given Jim a copy of what UUFF does.

### **Member Recognition Sunday:**

- Julie will order name badges from Wizard's Works in Gravette for Mary to pick up.
- Julie will get flowers, a rose for each new member.
- Kathy will bring cupcakes for pot luck.
- Harris will lead program to recognize new members, talking about the covenants and asking charter members to renew their commitment.

### **Board Member Election:**

- Harris has scanned bylaws for election of new Board members and presented summary of what is required, including five-member Nominating Committee.
- Nominating Committee member selection discussed following review of bylaws and decision made that Board members serve as initial Nominating Committee members.

**Membership Directory:** Harris and Lauren have been adding new contact information emailed to them by Karen Tucker who keeps attendance roster and makes nametags.

**Cluster Meeting:**

- Meeting scheduled in March in Little Rock
- Lauren noted cluster has Facebook page.

**Cards to members and attendees:**

- Christmas card sent to mailing list through [www.bluemoon.com](http://www.bluemoon.com).
- Decision was made to continue with this, and Kathy will send cards periodically, e.g. Valentine, etc. Cost of \$3.99/month approved by Board.

**Spirituality Group:** Decision made to begin a meditation group; Jeff will lead this group, after introducing it with a talk on meditation at a Sunday service. Cost will be \$50.

**Action Items**

	<b>Issue/Action</b>	<b>Responsibility</b>	<b>Status</b>
1	Suggestion Box Construction	Jim	
2	Improve publicity on TED Talks	Lauren	
3	Current Duties Documentation for Lauren	All except Harris	
4	Master Calendar Options	Michelle	
5	Master Document Definition	Lauren	
6	Set up Smiles Option with Amazon.com	Harris	NFTR
7	Revise Skills Survey	Lauren	

Action items not addressed at this meeting.

Respectfully submitted,

Suzanne Miltich, Secretary