

Notes from UUBC Advisory Board Meeting
 Thursday January 22, 2015
 Harris McKee's Home, 5 Cunningham Ln
 Bella Vista 72715



NEXT MEETING: To Be Scheduled.

January 22 Attendees			
Lauren Galle	Michelle Harvey	Jim Jensen	Julie Jensen
Harris McKee			
Absent			
Hannah Roberts			

Action Items

	Issue/Action	Responsibility	Status
1	Prepare Financial Report for website	Jim/Harris	
2	Revise Skills Survey	Lauren	
3	Invite Former Board Members for Feb 1 recognition	Harris	Invitations sent
4	Organize details for Charter Member Sunday	Michelle	
5	Master Calendar Options	Michelle/Lauren	
6	Master Document Definition	Lauren	
7	Set up Smiles Option with Amazon.com	Harris	
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1. Action Item Review
 - a. **Improving UUBC Website search**—Lauren has experimented with adding meta sites. Should make a difference but no definite data. (Editor's note: I put "Unitarian" in the Chrome browser where I do most of my work and UUBC was the first entry. In IE which I do not use often, UUBC provided a first link, but under Unitarian, UUBC was about the 10th link for the website and 8th for Meet-Up.)
 - b. **PeekaBoo Article**--Jeff has submitted his article to PeekaBoo. We do not have a date for publication.
 - c. **Susan Smith Workshop**-- Susan Smith will conduct a workshop on the topic, "How do we grow to next stage of congregation?" It will be broken into two sessions, one for the whole congregation in the morning of February 28 and one for leaders and prospective leaders in the afternoon. We have reserved Little Einstein from 8:30 a.m. to 3:30 p.m. on the 28th. Lauren will make announcement on Sunday Jan 25. Additional announcements will be made throughout February.
 - d. **Prepare Financial Report for website**--Yearend report is target. Harris and Jim still have this as assignment.
 - e. **Complete Membership/Attendance/Ed Review**--Harris completed a review of attendance and completion of Education Requirements. The Attendance hurdle did not prove to be a significant barrier. There are 17 potential Voting Members and about 50 who have satisfied the attendance requirement but have one or more education requirements to satisfy and/or make pledge. Harris has prepared letters for all these people which Jim will distribute. Advisory Board agreed to make March 1 a Charter Member Celebration Sunday when Charter Members will be recognized. Julie will investigate name badges that include Charter Member

on the badge. Harris will make announcement about **Charter Sunday on Sunday Jan 25**. Subsequent announcements will be made throughout February. Board also agreed to recognize past and current board members on February 1st.

- f. **Distribute Skills Survey to Advisory Board:** Lauren has returned the survey to Sheila with the boards suggestions for modification.
 - g. **Master Document Definition--NFTR.**
 - h. **Smiles Setup--Still Pending.**
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- 2. **Treasurer's Report including multi-month Income/Expense..... Jim**
Jim noted that he has received one additional pledge bringing our total for the six month period to about 95 percent of our running rate. Comparisons with same month last year are complicated because several pledgers have paid their six month pledge in full already but financials are in good shape. Except for the pledges-in-full noted only recent non-recurring expense were for the two tables used for Sunday morning set-up purchased in January.
 - 3. **World Cafe--Board agreed to hold our next World Cafe on the fifth Sunday of March, March 29.**
 - 4. **Expanding Social Clubs at UUBC--The success of the women's book club has suggested that other clubs without gender limitations might be of interest to members, e.g. an adventure club that might include outdoor activities. Board agreed to make this a question for discussion at the World Cafe. Indications of interest will be solicited in March.**
 - 5. **Master Calendar--Need for accessible master calendar in addition to the information provided by Meet-up for those not connected to Meet-up was recognized as desirable. Michelle and Lauren will explore possibilities.**
 - 6. **Disruptive Behavior PolicyJulie**
Since only a few Advisory Board members had reviewed the Behavior Policy document shared by Jeff, discussion was deferred to a subsequent meeting.