



Memorandum of UUBC Advisory Board Meeting

DATE: Thursday, February 7, 2013

| Attendees | | |
|----------------------|-----------------|--------------|
| Dave Barfield | Carol Bobek | Julie Jensen |
| Jim Jensen | Harris McKee | Tony Miltich |
| Jeff Tate | Michelle Harvey | |
| Not Attending | | |
| | | |

Board Vacancy

The Advisory Board (AB) discussed the need for gender, age, and interest diversity among AB members, with a strong consensus that a parent with children actively engaged in RE would be highly desirable.

Dave Barfield reminded the AB that he will step down in June, creating another vacancy.

ACTION: Jeff will talk with candidates that the AB has recommended.

Summer Plans for UUBC

The AB agreed to develop a survey to determine members' interest in participating during the months of June, July, and August; choices will range from taking the summer off to attending most summer Sundays.

ACTION: Michelle will draft the survey and Dave will get it copied and distributed on the next several Sundays. Michelle will collate and share results.

UU Fayetteville Sunday School training at on May 4th

Michelle will attend the SpiritPlay training to create institutional knowledge for UUBC, with plans to train UUBC RE teachers in the program. UUBC will pay the \$140 registration. We will also look to identify a second participant for the training.

ACTION: Michelle will discuss with Suzanne Miltich and Kathy Rogers to see if one of them might like to participate. Michelle will get a check from Jim and register the team.

Treasurer's Report

Harris has been helping Jim get things up and running; all is coming together. UUBC received a \$500 check for the "building fund," which is noted on the envelope but which we don't have. Jeff will follow up to determine donors' intent. The Board currently sees all bank documents, which includes contract staff payments; the AB agreed the fellowship should receive budget updates periodically.

ACTION: Harris and Jim will work on a summary budget document to share with the entire fellowship.

Homily Sunday

Since the Fall, ordained ministers who required support for speaking at UUBC on the 1st Sundays have been offered an honorarium plus expenses. The Board has now agreed that all 1st Sunday speakers should receive an honorarium, regardless of need. Expenses will be assessed on an individual basis.

On a separate note, Annette Marquis with UUA will be in Eureka Springs for a writer's colony from mid-August through mid-September. As Annette is not ordained, Julie suggested that the Forum Sunday team consider inviting her to be a speaker.

ACTION: Michelle will share this information with the Forum team.

Sound System Policy

Tony is concerned about the wear and tear on the UUBC sound system from bringing it back and forth each week. He suggested we partner with the Elks and the Benton County Democrats, who also use the building on occasion, and share equipment. We would leave our system tied into the Elks' system, and encourage the BCD to buy a pair of wireless speakers that could extend sound into the table seating area.

ACTION: Tony will talk with both the Elks and the BCD about sharing equipment.

Old business

- *2nd Sunday Discussion Committee membership*
Jan Lightner has joined the committee, so it is now at a good size. The Homily team will need new participants starting in May.

- *Music*
Dr. Claire Detels, UUBC's new music director, will start on the 1st Sunday in April. Claire wants to be connected to all the email lists for teams so that she can work with each group. UUBC is purchasing a keyboard, chair, sub-woofer, and a case, plus a set of choir books. (Claire picked it all out; need to decide whether to store at the Elks or in Jeff's car). Tony will talk with the Elks about getting a lock on the storage closet. Jim will discuss with Claire a payment schedule that covers both performance and choir practices. as a consultant, Claire sends UUBC an invoice once a month and we pay accordingly. Employment agreement needs to specify that the music director is an independent contractor. Note that Claire will be out for a month for knee surgery sometime later this year.
ACTION: Jeff will compose an introductory letter and send to Jane for distribution to teams; Jeff will send to meet-up. Tony will check with the Elks about getting a lock for the supply closet used by UUBC.

- *Opening and closing the Elks Club*
An extra \$25 a week will be paid to the Elks to cover cost of opening, closing, and preparing and cleaning up beverage service.

- *World Café on April 21st*
People are asked to bring card tables to create small group intimacy. Need to have big paper and good dark markers. **ACTION:** Tony will check with the Elks about UUBC having an extended stay until 1:00 pm to allow adequate time for group interactions.

- *Next meeting date – April 4th*
Future dates: May 9 June 6
 July 11 August 8
 September 5 October 10
 November 7 December 5

Items for April Agenda

- Dave Barfield's replacement
- Homily team membership
- Honorarium amount and expense policy
- Guns in churches – UUBC needs to set a policy in response to new legislation

Memorandum provided by Michelle Harvey, UUBC Secretary